Graduating Class – Transcript, Diplomas, and Concluding the Year

Congratulations on graduating medical school! Please note the items below, which will help you navigate through what you need to do in order to finish up UICOMP responsibilities before moving on to your residencies. Your degree cannot be certified/conferred until all grades are complete, and all outstanding items (ID’s, call room keys, close out IRB, accounting fees, library, etc.) are taken care of.

The official graduation date that will be on your diplomas and transcripts will be May 8, 2022. This date is different from the convocation ceremony.

Ordering a Transcript

If you order a transcript prior to being certified/conferred, it won’t be complete. The registrar will not be able to certify/confer anyone until all of your grades are in and all outstanding items are taken care of (see above). Certification/conferral in the Banner system should be completed by the first week in June. Individual students will receive an email from the Peoria registrar once certification/conferral is complete so that you know your transcript should be ready. It is possible that your program will want an official transcript before it is certified/conferred. As with everything, all programs will be different, so if you are in doubt, check with your program.

Diplomas

Diplomas get released after you are certified/conferred in the system by the Peoria registrar. After you have been notified of your certification/conferral, your diploma should arrive at the address you last had on file at MyUIC.edu within a couple of weeks. If your program requires a letter stating you have graduated (prior to the diploma becoming available), one may be requested from the Peoria registrar.

Diploma and transcript link is here: https://registrar.uic.edu/student_records/

Items to turn in before Graduation:
· UICOMP, OSF, & Unity Point ID’s ($20 fee if UICOMP ID not returned)
· OSF Call Room Keys
· UPH Swipe Sense

These items can all be turned into Jaymi Belcher in the Student Affairs office.

Lockers at North Building
Before graduation, please remove the lock and any items from the lockers that you are currently using in the North Building.

Medical Education Verifications
These forms can be sent to me at jaymib@uic.edu to be completed. Many residencies won’t accept them until after you have graduated, but you can still send the forms to me now so I can get a head start on completing them.
New Address, Phone, Email
Please complete the form below with where we will be able to contact you after graduation. This can be completed after you have found housing for your residency.

Graduate Information Form:  https://docs.google.com/forms/d/e/1FAIpQLSffwHzQDe-twfeh3z0kwbYrCyNlbrmSOs_x6JMSXoAcmbeVJQ/viewform?usp=sf_link

Your UIC email address will expire 6-8 months after graduation. Those who do not wish to keep getting UIC email should use an alternative email and stop forwarding university mail to it.

Graduation Regalia Pick-Up
- Regalia pick-up is scheduled for Monday, May 2nd – May 6th in the Student Affairs office.
  Rental regalia will include a rental doctoral gown, keeper tam/tassel, and keeper hood.
  UICOMP will also be ordering specialty stoles for each of you that you will be able to keep.

GQ Survey Reminder
Once you have completed the Graduation Questionnaire, don’t forget to send a copy of the confirmation of completion to me at jaymib@uic.edu. UICOMP will cover the cost of your graduation regalia if we have received this confirmation. AAMC should send out another email with a link to this survey at the beginning of April.

Post-Match Survey
Please take a moment to complete the post-match survey if you haven’t yet.
https://forms.uofi.uic.edu/sec/2077869907

Summer Campus Care
If you are currently enrolled in Campus Care for the Spring 2022 semester, you can continue coverage in the summer term if needed. There is a flat fee for the coverage - they do not prorate it.

Please go to https://campuscare.uic.edu and click on "Summer Continuation" for more information and to elect coverage.