



Division of Research Services Initial Consultation Request Form

The University of Illinois College of Medicine at Peoria Division of Research Services offers a wide variety of resources to our faculty, staff, and students. We can provide assistance in study design, statistical analysis, access to laboratory resources and training on equipment, writing and editing, and grant development and submissions. Please take a moment to provide us with a little information in advance of our first meeting so that we are better prepared to help you.

Once you have completed the items on this form, please save a copy to your desktop and submit it as an attachment in an e-mail to Becky Hubbard, Research Services Office Administrator, rlhub9@uic.edu.

Your information will be reviewed and an initial consultation will be arranged with the appropriate staff members to accommodate your needs.

Name

E-mail

Phone

What is your current position
at UICOMP?

For Students/Residents:
Who is your advisor?

For faculty

Principal Investigator:

PI's UICOMP department or program

If not affiliated with UICOMP, please
list affiliation

Other investigators working with you
on this project

Please indicate the services you anticipate needing. Check as many as apply.

Developing a Research Question

Study Design

Statistical Analysis

Abstract Development

Manuscript Development

Grant Submission

Lab Resources (Access/Training)

Help Writing/Editing a Research Proposal

Other, please describe:

Study title

Please provide a brief description of your project or research interests - character limit 1200.

If applicable, what is your grant submission deadline?

Is this study a sponsored project or supported by external funding? Yes No

Sponsored Sponsor paying for services Sponsor not paying for services
External Funding Grant money paying for services Grant not paying for services

Name of sponsor or grant agency if applicable

What plans do you have for disseminating the results of your project? Check as many as apply

Poster Presentation Presentation at a Conference
Meeting Abstract Academic Dissertation
Case Report Journal Article

Meta-Analysis

If known, name of Journal you are submitting to

Deadline for abstract/poster/paper submission:

If you do not have a known deadline for submission, give us an idea of the completion date you are working toward.

What stage are you at in terms of data collection? Not Started In Progress
Complete

Please indicate the format you have your data in (i.e. excel, SAS, SPSS, Qualtrics Survey, other):

Does your Project Need Institutional Review Board (IRB) Review?

Yes

No

Not Sure

If yes, check the items you have completed

CITI Training Complete

IRBNet Account Created

COI Training Complete

Copy of CV to Office of Human Research Oversight (OHRO)

Project Protocol Review Form OR Request for Exemption Form Completed

Project Package submitted to IRB

IRB approved

Please select the option that best fits your Project

Research Field

Research Type

**Is the project part of any of the following:
(Check all that apply)**

Cat Scholar

IRGMed

Craig Fellowship

James Scholar

INI Fellowship

Residency Research Requirement

INI Scholarship

RSPP

If available, please attach a copy of the following items to your e-mail:

Most relevant journal article(s)

Proposal (rough drafts are welcome)

Survey instrument(s)

List of laboratory equipment needed

Any Additional Information you would like us to have before we meet?

Thank you for providing this information. We will be in touch shortly to schedule a meeting with the appropriate staff in our department. Please feel free to contact us anytime with additional information or questions!

Becky Hubbard
Division of Research Services

Phone 309-671-8454
Email rllhub9@uic.edu

Date Received

Initial Meeting

Project Number

Estimated # Hours

Staff Assigned

Planned Analyses

Descriptive statistics
Chi Square
Fisher's Exact
Power Analysis
Permutation Test
Monte Carlo
T-test
Mann-Whitney
Wilcoxon Sign Rank

Kruskal Wallis
Friedmann
ANOVA
ANCOVA
Simple Linear Regression
Multiple Linear Regression
Simple Logistic Regression
Multiple Logistic Regression
Repeated Measures ANOVA

Simple Cox Regression
Multiple Cox Regression
Correlation
Factor Analysis
PCA
Reliability
GEE Model
Linear Mixed Model

Additional Comments

Approved By

Date

Department

C-FOAPAL

Comments