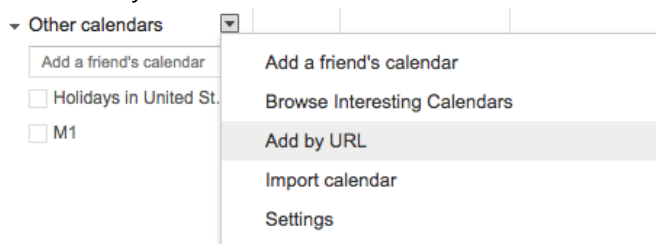


ADDING THE M1 CALENDAR TO YOUR GMAIL ACCOUNT

*Note this method can only be done on a computer in the web browser. Once the calendar is imported it will sync to all devices attached to your Gmail account

1. Copy this link to the .ics file.
<http://outlook.office365.com/owa/calendar/158b2cc480ca4b3eaaca8bdd03984ffa@uicomp.uic.edu/e0ff196ca2bc4cb7ab3fc27b5aabb9907542028813359608045/calendar.ics>
2. Go to your google calendar
3. Click the down arrow next to "Other Calendars"
4. Click Add by URL



5. Paste the link above into the URL field
6. Click Add Calendar

You can now view the events from the M1 Calendar on your Google calendar.

Your account will sync to all attached devices within 5 minutes. After the synchronization is complete, you should be able to view the M1 events on the calendar on your Android device.