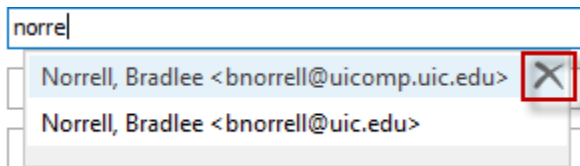


REMOVE AUTO-COMPLETE ENTRIES IN OUTLOOK

1. Type the name of the entry you wish to remove from auto-complete
2. Click the X symbol to the right of the contact entry.



3. This will ensure you don't send an email to a contact who may have recently changed their email address.