Failure of USMLE Step 2
Procedures for Remediation and Retake

NOTE: The Rules and Policies of the USMLE state ----

“If you fail or do not complete a Step and want to retake it, you must reapply by submitting a new application and fee. You may take the failed or incomplete Step no more than three times within a 12-month period.”

“For Step 1 and Step 2, you may retake the Step no earlier than the first day of the month 60 days after your previous test date.”

If you FAIL your first attempt of USMLE Step 2, you must
1. Make an appointment with the Assistant Dean for Student Affairs to discuss your remediation/study plans.
2. Provide a letter to the Site Committee on Student Promotions requesting permission to retake Step 2 (second attempt), outlining in detail your remediation/study plans as well as your targeted test date. The Site Committee on Student Promotions must approve your remediation/study plan.
3. Apply to retake Step 2; contact DES.
4. Notify the Office of Academic Affairs of your scheduled test date as well as any change to that date.
5. Bring the documentation that you have taken the Step 2 exam to the Office of Academic Affairs immediately after taking the exam.
6. Most importantly, keep the Office of Academic Affairs informed of your progress and any changes that occur in regard to your study plans and test date.

If you fail the retake (second attempt) of USMLE Step 2, you must
1. Make an appointment with the Assistant Dean for Student Affairs to discuss your remediation/study plans.
2. Provide a letter to the Site Committee on Student Promotions requesting permission to retake Step 2 (third attempt) outlining in detail your remediation/study plans as well as your targeted test date. The Site Committee on Student Promotions must approve your remediation/study plan.
3. Apply to take Step 2; contact DES.
4. Notify the Office of Academic Affairs of your scheduled test date as well as any change to that date.
5. Bring the documentation that you have taken the Step 2 exam to the Office of Academic Affairs immediately after taking the exam.
6. Most importantly, keep the Office of Academic Affairs informed of your progress and any changes that occur in regard to your study plans and test date.

It is important to keep in mind that ---
---- the Site Committee on Student Promotions may require you to complete specified, additional instructional weeks in M3/M4 patient care experiences prior to your retake of USMLE Step 2.

---- you must receive a passing score on the USMLE Step 2 Exams in order to participate in Convocation ceremonies in May. It takes approximately 3-4 weeks for CK and 6-8 weeks for CS, after taking the exam, for scores to be reported/received.

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