

M3/M4 Clerkship/Elective Evaluation Policy

Student's evaluation of clerkships and electives are a critical part of the course review process. This type of data is necessary for course planning and revisions and to meet accreditation standards. Clerkship and Elective evaluations are required from all students prior to the publishing of the student's final grade.

1. Students will be required to complete an anonymous course evaluation upon completion of any M3 clerkship or required M4 clerkship either on-line (Blackboard) or on hard copy (standardized form). Students will be asked to evaluate at least one attending/preceptor in addition to course evaluation questions.
2. Students who fail to complete the course evaluation prior to distribution of the subject exam scores will have this noted on their course evaluation form.
3. Clerkship grades will be assigned prior to the release of evaluation data. Evaluation data will not be given to Clerkship Directors until the end of the academic year. Data from all rotations will be reported in the aggregate.
 - a. Individual instructor evaluations will only be released if a minimum of five (5) evaluations are completed on that faculty member. If less than five (5) evaluations are completed on an individual faculty member, those results will only be reported in the aggregate data.*
4. Academic Affairs will assess the need to contact students with failing clerkship grades regardless of the clerkship/elective evaluation status. If it is determined that a student's clinical grade is unsatisfactory, the Clerkship will immediately notify the student.

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