

UNIVERSITY OF ILLINOIS COLLEGE OF MEDICINE AT PEORIA

This communication is intended to provide students with notice of certain important rights and policies that apply to them. Rights and policies are established and governed by the College of Medicine, its individual sites, and/or by the University of Illinois at Chicago (UIC). Students are responsible for familiarizing themselves with these policies and their rights as students.

Most policy statements can be accessed at <http://medicine.uic.edu/studentpolicies> In addition, an overview of Policy Fundamentals is posted to the COM All Student Site on Blackboard. A list of, and links to, policies and notices that apply to ALL UIC students can be found at http://www.uic.edu/depts/oar/current_students/campus_policies.html

College of Medicine Student Academic Promotions Policies

The College of Medicine produces annually a “Student Academic Promotions Policies” document that is applicable to students at all campuses. The document includes, but is not limited to, descriptions of the procedures for considering actions pertaining to students: progress, promotion, graduation, delay in graduation, withdrawal, leaves of absence and **dismissal** as administered by the College Committee on Student Promotions. It also includes the college’s **Statement on Professional Behavior** and describes students’ rights to **appeal** from the actions of that Committee. “Student Academic Promotions Policies” are accessible to students at: <http://medicine.uic.edu/studentpolicies> and in the Student Affairs office, 309-671-8410. **Safety and Technical Standards** to which medical students must adhere are also posted on this page.

Student Disciplinary Policy

Medical Students are subject to the rights and responsibilities outlined in *The Student Disciplinary Policy* document of the University of Illinois at Chicago. The document, standards for conduct, a description of processes, incident report forms, plus other information are at: <http://www.uic.edu/depts/dos/conductforstudents.shtml>

UIC Sexual Misconduct Policy

UIC provides comprehensive resources for students, faculty, and staff. The Access & Equity website includes information about the UIC Student Sexual Misconduct policy and procedures, helpful resources, and the university’s prevention and training programs. <http://oae.uic.edu/TitleIX/index.htm>

Academic Grievance Procedures

Through the Academic Grievance Procedures students may seek resolution of complaints regarding academic standing during their enrollment. The procedures may be used by students about an academic decision made about them by an agent (e.g., faculty or staff member, administrator, or committee) of the University of Illinois at Chicago (UIC) that *directly and adversely* affects the Student. The College of Medicine has adopted a specific process for handling complaints regarding decisions made by the College or its agents. The College of Medicine’s protocol can be accessed by contacting the College of Medicine’s Human Resources Office at 312-996-3500 or by contacting the Peoria Assistant Dean for Student Affairs at 309-671-8410.

GRADE APPEALS begin at the Peoria Campus level. Click on “Grade Appeals Process” at <http://peoria.medicine.uic.edu/cms/One.aspx?portalId=513437&pageId=677934>

Academic Grievance Procedures are *not* used in situations under the purview of the Senate Committee on Student Discipline, or the campus Student Records (Family Education and Right to Privacy Act, or FERPA) policy. Nor are they used as a mechanism to change or revise policy. See UIC Access & Equity “student grievance procedures” at <http://oae.uic.edu/UICPolicies/CampusGrievance.htm> Grievance Procedures may be used to address Academic matters, academic status and grade appeals; alleged cases of discrimination; other instances of alleged administrative injustice; and other complaints, except as specifically excluded.

Americans with Disabilities Act (ADA)

The College of Medicine's ADA procedures outline the process the College of Medicine follows with respect to student claims of disability and requests for accommodation. Peoria students should consult with their ADA site administrator, the Assistant Dean for Student Affairs at 309-671-8410. Information and forms can be accessed from Student Affairs or from the COM Student Policies page <http://medicine.uic.edu/studentpolicies>

College of Medicine Policy on Relationships with Industry

Interactions between the health care industry and faculty, residents, and students are multi-layered and complex. Each situation should be managed with the aim of ensuring that our educational curriculum, research and patient care decisions are independent of industry influence and that they allow appropriate opportunities for faculty and trainees to interact with industry to foster collaborations in a creative, scientific, and conflict free environment. The College's policy on the *Management of Potential Conflicts of Interest with Health Care Industry* provides rules and guidelines for managing these relationships. The policy can be accessed on the main COM Student Policies page: <http://medicine.uic.edu/studentpolicies>

Peoria Site Policies and Procedures

Each campus of the college of medicine promulgates policies and procedures that are specific to its structure and function. Such policies address areas that include, but are not limited to, delivery of the curriculum, access to services and resources, behavioral expectations, and facilities use. For information about these site-specific policies, go to the main COM Policies page, <http://medicine.uic.edu/studentpolicies> and click on "Peoria Campus Policies" on the right hand side of the page. Policies relating to specific classes and courses may be found with the information for those classes and courses. Students who seek waivers or variances in a policy should contact the Assistant Dean for Student Affairs for assistance if such a process is not described in the policy itself.

Discrimination & Harassment Policies

UIC is firmly committed to the most fundamental principles of academic freedom, equality of opportunity, and human dignity. To this end, UIC strictly prohibits discrimination or harassment against any person because of race, color, religion, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity, unfavorable discharge from the military or status as a protected veteran, arrest records, genetic information, citizenship status and/or order of protection status, and will comply with all federal and state nondiscrimination, equal opportunity and affirmative action laws, orders, and regulations. For additional information on specific policies and remedies, visit the site of the UIC Office of Access and Equity, <http://oae.uic.edu/UnlawfulDiscrimination/index.htm>

Reporting of Mistreatment or Unprofessional Behavior

Consistent with the AAMC *Compact Between Teachers and Learners of Medicine*, the College of Medicine does not tolerate abuse or exploitation of students, and encourages students who experience or witness mistreatment to report the facts immediately. Such reports will be treated as confidential and anonymous reporting mechanisms are provided. Reprisal or retaliation will not be tolerated. How to Report: Complaints may be reported through the *E*Value* "concern card" function, directly to the Assistant Dean for Student Affairs or other UICOM official, and according to guidance found on the Student Policies web page. Student Conduct Incidents can be reported directly to the UIC Office of the Dean of Students online: <https://publicdocs.maxient.com/incidentreport.php?UnivofIllinoisChicago>

UIC Student Records Policy

It is University policy to comply fully with federal statutes and regulations regarding the confidentiality of Student educational records. The UIC Student Records Policy is posted at http://www.uic.edu/depts/oar/campus_policies/records_policy.html