

**University of Illinois College of Medicine at Peoria**  
***Failure of USMLE Step 1***  
***Procedures for Remediation and Retake***

NOTE: The Rules and Policies of the USMLE state ----

**“If you fail or do not complete a Step and want to retake it, you must reapply by submitting a new application and fee. You may take the failed or incomplete Step no more than three times within a 12-month period.”**  
**“For Step 1 and Step 2, you may retake the Step no earlier than the first day of the month 60 days after your previous test date.”**

**If you FAIL your first attempt of Step 1, you must**

1. Make an appointment with the Assistant Dean for Student Affairs to discuss your remediation/study plans.
2. Provide a letter to the Site Committee on Student Promotions requesting permission to retake Step 1 (second attempt), outlining in detail your remediation /study plans as well as your targeted test date.
3. Apply to retake Step 1; contact DES.
4. **Notify the Office of Academic Affairs of your scheduled test date as well as any change to that date.**
5. **Bring the documentation that you have taken the Step 1 exam to the Office of Academic Affairs immediately after taking the exam.**
6. **Most importantly, keep the Office of Academic Affairs informed of your progress and any changes that occur in regard to your study plans and test date.**

**Keep in mind that if you fail your FIRST attempt of Step 1 and are enrolled in an M3 clerkship, you may complete the M3 clerkship in which you are currently enrolled but you must provide documentation of having retaken the Step 1 exam before you will be permitted to begin another M3 clerkship.**

**If you fail the retake of Step 1, you must**

1. Make an appointment with the Assistant Dean for Student Affairs to discuss your remediation/study plans.
2. Provide a letter to the Site Committee on Student Promotions requesting permission to retake Step 1 (third attempt) outlining in detail your remediation/study plans as well as your targeted test date.
3. Apply to take Step 1; contact DES.
4. **Notify the Office of Academic Affairs of your scheduled test date as well as any change to that date.**
5. **Bring the documentation that you have taken the Step 1 exam to the Office of Academic Affairs immediately after taking the exam.**
6. **Most importantly, keep the Office of Academic Affairs informed of your progress and any changes that occur in regard to your study plans and test date.**

**It is important to keep in mind---**

**---If you fail your SECOND attempt of Step 1 and you are enrolled in an M3 clerkship, you may complete the clerkship in which you are currently enrolled, but you will not be permitted to resume M3 clerkships until after the Office of Academic Affairs has received notification of a passing score from the USMLE.**

**---You need to pass all M-1 & M-2 requirements, including passing Step 1 within four years of your date of matriculation.**