

Subcommittee Meeting Summary

Calendar

Subcommittee	Meeting Date
Infrastructure: Technology Enhanced Education	10/29/2015; 11/18/2015; 12/9/2015
Infrastructure: Capital Improvements: Learning Spaces	11/30/2015
Infrastructure: Capital Improvements: Anatomy Education	12/4/2015
Infrastructure: Faculty and Staff Recruitment	Discussions in progress: Interviewing for physiology and biochemistry
Infrastructure: Faculty Development: Communities of Practice	11/18/2015
Infrastructure: Faculty Development: Teaching and Curriculum Development	12/11/2015
Curriculum: M1 Curriculum Restructuring	12/17/2015
Building Opportunities for Early Clinical Experiences	12/15/2015
Program Evaluation: UICOMP Program evaluation	In progress
LCME Notification and Approvals	Notification sent on November 30 th 2015
Advising and Mentoring	Asynchronous virtual meetings and focus group
Marketing and Community Engagement	11/2015

Subcommittees Minutes:

1) Infrastructure: Technology Enhanced Education

Attendees: Leslie Hammersmith, lkhammer@uic.edu - Co-Leader ; Glenn Miller gdm@uicomp.uic.edu - Co-Leader; Lisa Barker, Lisa.T.Barker@jumpsimulation.org; Matthew Bramlet, Matthew.T.Bramlet@osfhealthcare.org; Vamsi Emani, vemani@uicomp.uic.edu; Emily Johnson, emj11@uic.edu; Sandy McGee, sandym@uicomp.uic.edu; Marika Wrzosek mwrzos1@uicomp.uic.edu; Trisha Thurman; Courtney Gehrig; Jessica Hanks

Discussion:

The subcommittee met three times this fall, the last meeting held on December 9. The subcommittee will continue to meet the third Tuesday of the month beginning January 19, 2016. We have added a few additional committee members since our first meeting: 4 student representatives and three UICOMP staff.

The committees has been considering how best to approach conducting a thoughtful assessment of our curricular needs and conduct a survey of our technology environments. We

have chosen to begin by looking at the processes and content that is supported by technology and creates a concept map of the functional needs.

The committee has considered several taxonomies for categorizing our needs and processes. At our November 18 meeting, we found the AAMC Curricular Inventory may be a very good way to categorize and sort our information so as to make it easier to link our processes to external reporting agencies (i.e. LCME). We held a working meeting on December 9 to build our concept map with AAMC inventory. Leslie Hammersmith shared information discussed at the all-campus technology enhanced medical education task force meeting that occurred a few days before the December 9 meeting. The subcommittee reviewed spreadsheets that the task force created and compared the task force approach to how the Peoria subcommittee has chosen to approach our analysis.

We have also created a spreadsheet of technology and usage as a starting point for a technology survey. This spreadsheet was shared with the all-campus tech enhanced med ed (TEME) task force and was the basis for sharing Peoria-specific uses of technology with all the campuses.

<https://uofi.box.com/s/x50ao0dqxybpp6ayr8fkthqnn4vflie8>

We are working on aligning the Peoria subcommittee work with information gathering requirements determined by the all-campus TEME task force. We are continuing to integrate AAMC Medbiquitous terminology and categories into our mind map with the goal of applying a curricular overlay to our technology landscape(s).

II) Infrastructure: Capital Improvements: Learning Spaces

Meeting: 11/30/2015

Attendees: Dr. Meenakshy Aiyer, Dr. Gerald Wickham, Dr. Stephen Lasley, Dr. Eleonora Zakharian, Dr. Douglas Kasper, Joellyn Doty, Leslie Hammersmith, Dr. Jessica Hanks, Dr. Matt Jager

Discussions: Dr. Hanks provided an overview of the structure of the M1 incorporation and timeline; overview of curricular transformation and potential strategy of integration. A brief discussion of different learning methods that may be performed in a flipped classroom model (TBL/PBL etc) and the need for faculty development both in formation, delivery and potential technology to utilize these spaces appropriately were discussed. Discussion followed on the learning spaces viewed in Chicago during an onsite tour.

Current learning spaces that are being used and proposed learning spaces (anatomy lab space, A200-2 for flat classroom/testing site) for the incorporation of M1- both by blueprint and physical space tour. Discussion on how to progress for learning spaces assessment: Dr. Hanks will develop a needs assessment tool for members of the committee to contact any institution they have ties with to do a brief interview for needs.

Action Items:

- Needs assessment tool developed by Dr. Hanks to be distributed to the committee members
 - a. -if any members have contacts at other medical schools, a brief phone interview reviewing their learning spaces can be performed
 - b. -these can be re-distributed to the group via email
 - c. -if sites are within a few hour drive, may consider taking a field trip for tour
- Leslie Hammersmith has a few vendors for furniture, in the near future, will need to set up vendor presentations for furniture etc
- Dr. Hanks will touch base with students about a potential student focus group on learning spaces

III) Infrastructure: Capital Improvements: Anatomy Education

Meeting: 12/4/2015

Attendees: Thomas Cusack, Richard Anderson, Sean Meagher, Meenakshy Aiyer, David Pinson, Lorin Whittaker, Pushpa Joseph, John Nixon, Saurabh Bansal, Daniella Lucas, Adam Gonzales, Scott Barrows

Discussion: Discussed the guiding principles developed by the 4 site anatomy task force that emphasizes a) having a component of cadaver dissection; b) inclusion of anatlab online virtual anatomy and Anatomage to complement cadaver dissection; c) emphasis on longitudinal clinical focused anatomy across four years of training; and d) requirements for a core faculty member to teach anatomy at each regional campus. Current technologies to teach anatomy were also reviewed.

Key questions raised:

- ***How much anatomy is emphasized in step I? What should the balance be between teaching to step I and clinical medicine?***
- ***How and what clinical concepts need to be integrated while teaching anatomy?***
- ***What are effective ways to incorporate technology in anatomy lab and what are the current resources used to teach anatomy at the regional campuses?***
- ***What educational methodologies lend themselves to effectively teach clinical anatomy across the educational continuum?***
- ***How do we organize ourselves to prepare to create and implement an anatomy curriculum in Peoria?***

Action Items:

- Next Meeting: January 5th 2016: 12:00 – 1:00PM
- Dr. Aiyer to send meeting times and dates to the members of the committee
- Dr. Aiyer to send the blueprint for USMLE step I to the committee members
- Discussions at the next meeting to focus on the creation of ad hoc committee with specific assigned tasks that focuses on various aspect of curricular development and implementation

IV) Infrastructure: Faculty and Staff Recruitment

Updates: Currently in the process of interviewing candidates for physiology position. Dr. Soares is leading the search committee. In addition, interviews are also being scheduled for interviewing a couple of additional candidates

David Haney and Meenakshy Aiyer are in the process of reaching out to ICC to identify faculty interested to teach as well.

V) Infrastructure: Faculty Development: Communities of Practice

Meeting: 11/18/2015

Attendees: Dr. Harvey, Dr. Rowe, Dr. Soares, Dr. Wickham

Discussion: Discussed that CoP's can be a method for faculty engagement and faculty development. CoP's can assist in achieving curricular integration across the continuum of education by bringing faculty together from various areas of disciplinary expertise.

There was consensus that a core feature of UICOMP's CoP's be: Professionalism, Ethics and Compassion.

Concern was expressed about implementation of CoP's, specifically that it may be challenging to overcome some inertia that may currently exists in silos. This is not a criticism of UICOMP, more so a reality of the current status quo. Making membership and activity of a CoP attractive is the key issue, so that interaction and the interdisciplinary productivity can be achieved.

Key questions were raised:

- ***Would CoP's exist across all three sites of UIC-COM?***
- ***Would leadership of the CoP's rotate?***
- ***How would CoP's be different from Committees?***

Proposed that the CoP's have a triple purpose: to provide a forum for professional development, the development of cross-disciplinary curriculum and research.

Action Items: Next step is to re-convene in January to solidify function and to brainstorm 4-6 CoP's that would support the M1 curriculum in 2017.

VI) Infrastructure: Faculty Development: Teaching and Curriculum Development

Date: December 11th 2015

Attendees: Elsa L Vazquez Melendez, MD; KimKupfer, Caroline S, MD; Lancia, Andrew, MD; Kumar, Praveen, MD; Beekman, Michele K., MD; Maksimovic, Jane H, MD

Discussion:

- Timeline for curriculum expansion and renewal was discussed. (M1 class starting in 2017)
- Clarification of goals of the committee was provided. The committee will work on developing a program that focuses on various skills that includes but is not limited to teaching using various instructional methods, development of curriculum and providing feedback to the students.
- Others tasks of the subcommittee are:
 - to identify resources needed to develop the program,
 - identify faculty needs and develop opportunities according to the level of experience and overall needs
 - outline budgetary needs
 - engagement of faculty and leaders
- Possible topics for Faculty Development may include:
 - Adult learning theory
 - Instructional methods (TBL, PB, CBD, simulation, lecture, videos, others)
 - Feedback
 - Question writing
 - Curricular development
 - Diversity (cultural self-awareness)
- The committee discussed various topics but everyone felt that before going into the development of a program we need to know the current status of the faculty and overall education of the medical students. Questions were formulated and turned into the actions items listed below

Action items:

- Invite course directors and/or preclinical faculty to be part of the committee
- Obtain a summary of ongoing teaching sessions. How many are TBLs, lectures, small groups?
- What classes are doing well? How are they taught?
- How are the medical students doing with current format? Grades? Exams? Satisfaction?
- Develop a survey for the faculty addressing experience and needs of the faculty
- Develop survey for chairs addressing current programs for faculty development in the preclinical and clinical environment
- Faculty - When is the new faculty coming? What is the level of experience? (junior vs senior) Do needs vary among these groups?
- Need to know the foundation and structure of the educational model to be adapted with the curriculum transformation. Example: what is going to happened with the anatomy course?
- Meet and invite Gerry Wickham to the meeting
- Next meeting: TBD. (Possibly at the end of January)

VII) Curriculum: M1 Curriculum Restructuring

Meeting: December 17th, 2015

Attendees: Jessi Hanks, Thembi Conner-Garcia

Jessi and Thembi had a follow up discussion regarding our meeting the prior week with Dr. Freund and Jacqueline. We also discussed my meeting with the early clinical experiences subcommittee and how this would possibly fall into the larger M1 curriculum.

Action Items: Meet with our subcommittee and discuss our slightly modified goal in January.

VIII) Building Opportunities for Early Clinical Experiences

Meeting: December 15th, 2015

Attendees: Tom Golemon, Chris Nau, Sarah Stewart; Matt Jager, Matt Mischler and Jeff Leman

Discussion:

We discussed a whole lot during the meeting. Here is a very brief summary.

- Models for integrating the early clinical experience - weekly versus blocks - consensus was weekly
- Possible sites for these clinical experiences
- Possible preceptors
- How to elicit student input - focus groups, surveys

Action Items:

- Identify clinical sites
- Identify preceptors
- Plan for getting student input

IX) Program Evaluation: UICOMP Program evaluation

X) LCME Notification and Approvals:

Ray Curry in collaboration with the associate deans at the regional campuses submitted a proposal for expansion to the LCME on November 30th 2015 (see attached)

XI) Advising and Mentoring: Matt Mischler & Linda Rowe, co-chairs

Date of Meeting: Asynchronous - virtual meetings by email (actual meeting planned for January)

Members who attended: Membership list confirmed and attached

Discussion:

1. Confer with Student Peer Advisor Leaders - completed 11.10.15 (summary attached)
2. Build on existing advising house structure

3. Leverage student leadership to provide student-centered and cost-effective administrative organization for the houses.

Action Items/Next steps: Review and modify draft plan for hiring students to serve as advising house coordinators. (draft plan attached).

XII) Marketing and Community Engagement

Meeting: October 19, 2015

Attendees: David Haney, Leslie Hammersmith, Jack Gibbs, Paige Bailey

Discussion:

Initial meeting had low attendance. Background information was provided as to why the communications group, a subcommittee of the M1 Working Group, was created. In short, the M1s will be coming to Peoria (UICOMP will become a four year medical school) in the fall of 2017. A brief summary outlining goals, objectives and strategies for the communications subcommittee, including target audiences, was provided.

- Goal. Enhance the awareness of the transformation. Get buy-in.
- Marketing Name transformation. RPM – Revolutionizing Peoria Medicine
- Target audience. Internally: Faculty, staff, and students; Externally: Local government, The University, the hospitals, donors, the general public, as well as prospective faculty, staff and students.
- What needs to be communicated: Curricular changes; Building renovations; Economic benefits; Long-term community benefits; Resource Needs

Communications thus far

- Visit by UI President Killeen included discussion
- UICOMP Pathways magazine
- Rotary, Kiwanis
- Article in InterBusiness Issues;
- Fundraising letter on behalf of PMAC
- Met with local government officials, including Mayor Jim Ardis, Illinois Rep. Mike Unes, Rep. Jehan Gordon, and Sen. (now Congressional Rep. Darin LaHood).
- Senior Scholar meeting 11/4
- Dec. 21 Town Hall and subsequent press conference
- Some departmental meetings

Action Items (some in process)

- How/Where to communicate: Departmental grand rounds or department faculty meetings, Rotary, Chamber, Senior Scholars, etc.; Events, such as “Meet with the Dean”; special informational events; a formal kickoff press conference.

- Website: Establish a web page with News/Events, FAQ, opportunity for feedback/involvement
- Twitter and Facebook (i.e. hashtags #rpm, #peoriamedicine)
- Possible letters/articles: Peoria Medical Society; Ibi, letters to the editor of local papers

Needs

- For communications: Graphics, Powerpoint
- Letters of support (more content)
- News from the subcommittees